



Thorndon After School Care (TASC)

Email: tasc@thorndonprimary.school.nz
Phone: 022 1928699

Terms and Conditions

1. Only enrolled children are accepted into care.
2. Parents/Caregivers who wish to use this facility must register on the TASC enrolment form.
3. The supervisors will assume that a child will attend the TASC Programme if they have been booked for a regular position. Note: Booked care can be changed with 1 week advance notice by email to tasc@thorndonprimary.school.nz
4. After School Care will run from 3.00pm - 6.00pm on school days in term time.
5. Parents/caregivers must collect children from the after school session by 6.00pm. You must advise the supervisor if someone other than the authorised persons will be collecting your child.

There is a penalty charge of \$10.00 for late pick up between 6.00pm and 6.15pm, plus \$1.00 per minute after 6.15.

6. If a child is going to be absent, parents/caregivers must inform the supervisors by email to tasc@thorndonprimary.school.nz or leave a message on the **022 1928699** if the child is **NOT** attending a session, either through sickness or other plans. An email is the preferred option here.
7. If a child is absent, whether through sickness or changed circumstances from their registered session, there will be no refund. The fees are based on booking not attendance.
8. Regular enrolments will pay for days that fall on statutory holidays during term time.
9. If a regular booked child is to be away from TASC during the school term, we require notice of 1 week via email to tasc@thorndonprimary.school.nz - to avoid charges. This is to allow for rescheduling of staffing rosters.
10. Dates and times for holiday programmes are notified separately. We encourage parents to enrol children in holiday activities away from school.

11. Casual use of TASC services must be pre-arranged.
 - a) Parents/Caregivers must email TASC before 12noon on the day care is required, to book the child into that days programme. Places will be subject to availability please email on: tasc@thorndonprimary.school.nz
 - b) All casual users are required to fill out the TASC Enrolment Form before the child is accepted for care.
 - c) In emergencies, the Principal (in association with TASC) is able to accept a child who is a pupil at Thorndon School without previous forms and bookings.
12. Parents/Caregivers must keep their contact telephone numbers current, so that staff can query any unexpected absences.
13. The supervisors may arrange any urgent medical treatment at the parents/caregivers expense.
14. Parents/caregivers will be notified in advance of the details of any/all activities planned outside the school grounds, and asked to sign a permission slip.
15. Fee invoices are emailed at the end of the month and payment is expected by the end of the following month. Parents/Caregivers should not be more than 1 month in arrears unless special arrangements have been made.
16. If parents/caregivers are more than 8 weeks in arrears they will be asked to remove their child(ren) from the programme until the debt is cleared. When parents/caregivers are more than 3 months in arrears the Board will consider using a debt collection agency to recover the amount owing.
17. Pricing structure is as below as of 3rd February 2021 (including GST)

TASC Booked Care	1 Child	Additional Children	Totals for 2 Children
5 days	\$85.00	\$60.00	\$145.00
4 days	\$68.00	\$48.00	\$116.00
3 days	\$51.00	\$36.00	\$87.00
2 days	\$34.00	\$24.00	\$58.00
1 day	\$17.00	\$12.00	\$29.00
TASC Casual Bookings			
Daily Rate	\$20.00	\$20.00	
Holiday Program per Child	Jan 2021	From April 2021	
Daily Rate (Booked before programme starts)	\$55.00	\$60.00	
Daily Rate (casual & late booked)	\$60.00	\$65.00	
Weekly Rate (consecutive days)	\$220.00	\$260.00	(discount of \$40.00)